

Jefferson School District
Official Minutes of the Regular Meeting
Of the Board of Trustees
July 28, 2022

Present: Phil Raya, President; Brian Jackman, Vice-President; Pete Carlson, Clerk; Todd Wetherell, Member; Emily Stroup, Director of Human Resources; Celli Coeville, CBO; Bertha Ramon, Administrative Assistant

I. OPEN SESSION –5:30 PM

- a. Call to Order at 5:50 PM
- b. Roll Call to Establish Quorum - Mrs. Wingo was absent
- c. Approval of Agenda- No changes were made to the agenda
MSA (Jackman/Carlson) – Approve the agenda as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell,
- d. Welcome
- e. Pledge of Allegiance

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Mr. Raya
Pledge of Allegiance

In Closed Session-

MSA (Carlson/Jackman) - For certificated employees, the Board approved the employee #'s 12377, 12378, 12379, 12380, 12381, 12382, 12383; approve classified employee #'s 12384, 12385, 12386, 12387, 12388, 12389, 12390, 12391, 12392, 12393, 12394, 12395, 12396, and 12397

Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell

III. PUBLIC COMMENT – There were no public comments

IV. CONSENT – no items on the agenda under Consent

V. EDUCATIONAL SERVICES – no items on the agenda for Educational Services

VI. PERSONNEL SERVICES (Board may or may not take action on any items listed below)

6.1 Revised 2022-23 Instructional Calendar- Dr. Bridges noted that Juneteenth is now a federal holiday and this date needs to be recognized as a national holiday on our calendar.

MSA (Jackman/Carlson) approve the Revised 2022-23 Instructional Calendar as presented

Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell

6.2 Revised Substitute Salary Schedule- Dr. Bridges noted that we are maintaining what we did last year to stay competitive.

MSA (Carlson/Jackman) approve the Revised Substitute Salary Schedule as presented

Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo

Raya, Wetherell

6.3 Variable Term Waiver, N. Rodriguez- working on her CALCBA
MSA (Carlson/Wetherell) approve the Variable Term Waiver, Nanci Rodriguez as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell

6.4 Provisional Internship Permit Request, Z. Gwerder – Mrs. Stroup explained that this request is different from item 6.3 as Zachary has not yet passed one of the requirements for the subject matter competency to enter into the internship program. That’s why this is a provisional internship.

MSA (Jackman/Wetherell) approve the Provisional Internship Permit Request, Z. Gwerder as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell

VII. BUSINESS AND FACILITIES (Board may or may not take action on any items listed below)

7.1 Mr. Raya indicated that this will not be an action item tonight, it will be information only. Dr. Bridges reported that last Thursday at 2:00 pm the District accepted bids from contractors for Corral Hollow Elementary School. We had four responsible bidders and the lowest responsible bidder was BHM Construction from Napa. Their bid was \$50,900,000 and the District’s budget was \$50M so we are off roughly \$900k. The District and the developer met to work to close that gap. The District chose to remove one of the positions, a construction manager, that we were going to hire which made up most of the rest of the difference. We are roughly \$100k short but can reduce furniture/equipment purchases to make us the difference.

The next step is that we are working with the developer on the actual legal agreements for how the additional \$20M that they will be providing will come to us. Our attorneys have been working on this since last Thursday, we were hoping to have this information for the Board and the public today. This is a necessary item that the Board has to have prior to awarding this contract. Dr. Bridges explained that we must have and a legal commitment from Integral Communities for the \$20M before we are actually able to award the bid. We will give a notice to proceed on August 17, 2022. This gives us a completion date of mid-February 2024.

7.2 CTE-CAL Proposal No: 25-22-101: Estimate for Material Testing & Special Inspection Services & Matrix- Dr. Bridges noted this has been approved before. There are some slight changes in design which requires different testing. The District took it back out to bid and we were had a number of bidders and we selected the lowest responsible bidder.

MSA (Carlson/Jackman) approve CTE-CAL Proposal No: 25-22-101: Estimate for Material Testing & Special Inspection Services & Matrix as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell

7.3 Resolution 2022-07-01, Resolution for District Authorized Signers
MSA (Carlson/Wetherell) approve Resolution 2022-07-01, Resolution for District Authorized Signers as presented

Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Wingo
Raya, Wetherell

7.4 Updated San Joaquin County Auditor-Controller Authorized Signature Card

MSA (Jackman/Carlson) approve the Updated San Joaquin County Auditor-Controller Authorized Signature Card as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Wingo	
Raya, Wetherell			

VIII. BOARD DISCUSSION AND REPORTS (Board may or may not take action on any items listed below)

8.1 Revised Administrative Regulation, AR 5113, Consider for adoption

MSA (Jackman/Carlson) approve the Revised Administrative Regulation, AR 5113, as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Wingo	
Raya, Wetherell			

8.2 Revised Board Policy/Administrative Regulation, BP/AR 5145.7, Sexual Harassment, Consider for adoption

MSA (Wetherell/Carlson) approve the Revised Board Policy/Administrative Regulation, BP/AR 5145.7, Sexual Harassment as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Wingo	
Raya, Wetherell			

8.3 Revised Administrative Regulation/Exhibit, AR/E 1312.4, Williams Uniform Complaint Procedures, Consider for adoption

MSA (Carlson/Wetherell) approve the Revised Administrative Regulation/Exhibit, AR/E 1312.4, Williams Uniform Complaint Procedures as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Wingo	
Raya, Wetherell			

8.4 Items for Next Board Meeting- Corral Hollow Elementary School Construction contract

ADJOURNMENT – MSA (Jackman/Carlson) 6:43 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board